



## **Spring Craft Fair**

**May 21, 2022**

**9:00 a.m. – 4:00 p.m.**

Old K-Mart Store

830 Main Street, Presque Isle, Maine

**Saturday ONLY**

**Vendor Application Deadline May 8, 2022**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone (    ) \_\_\_\_\_ Fax (    ) \_\_\_\_\_ Cell (    ) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

(Email address is for Chamber use only)

Electricity Yes \_\_\_\_\_ No \_\_\_\_\_

Please describe your products and what you will be promoting: \_\_\_\_\_

\_\_\_\_\_

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**\*\* Food Vendors\*\* Please provide a copy of Proof of State Licensure, in accordance with Maine Food Code & Certified Food Protection Manager Requirements, OR a copy of proof of 501(c)(3) (Visit [www.maine.gov/healthinspection](http://www.maine.gov/healthinspection) for more information)**

Spaces are approximately 10'W X 12'D.

**Fees: \$60.00 - without electric  
\$65.00 - with electricity**

**After May 8 - \$70.00 – without electric  
\$75.00 – with electric**

**All fees must be submitted with application. Spaces are limited to first-paid, first-served basis.**

Mail or drop off application and make Check Payable to:

Central Aroostook Chamber of Commerce, 3 Houlton Rd, Presque Isle, ME 04769

**Read the terms & conditions on this page carefully and sign the acceptance of waiver, before returning your application.**

## **VENDOR TERMS & CONDITIONS**

**SPACE INFORMATION:** Each booth will be clearly marked. The booth fee is for the space only. **All vendors are required to bring their own canopies, tables, chairs, etc.** The Central Aroostook Chamber of Commerce does not take any commission from sales (unless otherwise negotiated). **Payment must be submitted with the application.** The Central Aroostook Chamber of Commerce assesses a \$30 fee for returned checks.

The Central Aroostook Chamber of Commerce has the right to prohibit and/or evict (without refund or assumption of liability for lost sales or expenses) any presentation or person who is in any manner deemed offensive or unprofessional. Vendors must provide their own display and must conform to the assigned space. The vendor will be held liable if their display causes damage to the display or work of another vendor or event site property or if anyone is injured.

**SELECTION:** Selections are made based on date received and past participation in our event.

**NO REFUNDS!** All placement decisions are final. **NO NEGOTIATIONS!**

**SET-UP:** If you set up in the wrong area/location, you will be asked to move. Please drop your booth equipment and merchandise off at your booth space and immediately move your vehicle to the parking area.

**Set up will be from 3-7 p.m. on Friday, May 20, 2022 and 7:30 a.m. to 8:45 a.m. on Saturday, May 21, 2022. The public will be let in at 9:00 a.m.**

**TEAR DOWN:** All vendors agree to participate for the **entire portion** of the event for which they have signed up. Vendors may not bring vehicles onto the grounds until the approved times. All vendors are responsible to clean up and bag your own trash. A \$50 cleaning fee will be charged to any vendor who leaves trash behind, and the possibility of being declined as a future vendor in the Holiday Craft Fair. **Tear down time will start at 4:00 p.m. and be finished by 5:45 p.m.**

**HOLD HARMLESS:** This event is held rain or shine and no space fees or vendor expenses will be refunded should an emergency of any nature arise prior to the opening time or during the event that would prevent or cancel its production. In consideration for being allowed to attend and participate in the Holiday Craft Fair, vendor agrees to protect, defend and hold harmless the Central Aroostook Chamber of Commerce, and their respective elective or appointed boards, officers, agents, volunteers, and contract employees from any and all claims, liabilities, expenses, or damages of any nature, including reasonable attorney's fees, to the extent such claims, liabilities, expenses, or damages arise out of the participation by the vendor, its agents, officers, employees, subcontractors, or independent contractors, at the Craft Fair.

**COVID 19 REQUIREMENTS:** All vendors are required to wear a face mask or face shield and wear gloves when serving customers. Do your best to ensure physical distancing practices with your customers for your safety and theirs. Discourage customers from touching merchandise they are not going to purchase; place signage for this if preferred. Clean and disinfect high touch areas routinely. We encourage contactless signatures, as in sign your business name in lieu of customer signature. Alert the customer of the new procedure. Self-service and sampling of food or personal care products is suspended. Remove tester products such as lotion or perfumes.

**WAIVER:** I have read and fully understand the Terms & Conditions on this application. In consideration for being allowed to attend and participate in the Holiday Craft Fair on May 21, 2022. I agree to abide by these terms and conditions, as outlined above.

**APPLICANTS MUST SIGN, SIGNIFYING ACCEPTANCE OF WAIVER AND AGREEMENT TO FOLLOW COVID 19 GUIDELINES.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_